



# Smart Office Conference & Collaboration Choices

Every Conversation is an Opportunity for Collaboration

Our Smart Office Solutions gives users multiple tools to interact and collaborate - more efficiently and effectively.

## Traditional Ad Hoc Conferencing

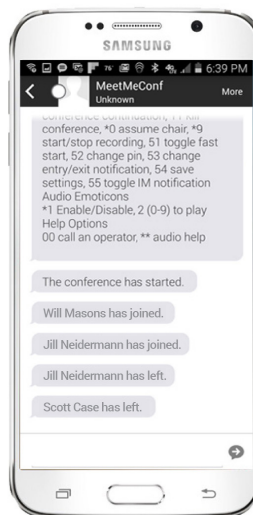
Casually add a third party to your conversation, no matter whether you are using a physical phone, a computer or a mobile device.

## MeetMe Audio Conferencing

MeetMe Conferencing supports reservation-less conference rooms, users dial a common access number and quickly enter using the virtual room's access number. Room moderators have a personal passcode that controls access and services. Permanent access numbers and credentials make it easy to "hop-on" to ad-hoc meetings and provide consistent access to scheduled meetings. Participants can be in the office or working from the road. It's also easy to configure local access numbers for other geographies to simplify worldwide access and reduce toll costs. Best of all, MeetMe Conference services are integrated into a number of Smart Office and GENCom clients so moderators launch meetings and see participants join or leave. MeetMe Conference also supports video for the active speaker.

## Screen Share and Video Conferencing

Ribbon's Smart Office services make it easy to extend an audio conference with screen sharing or enrich the collaboration experience by including multi-party video conferencing. Users can launch sessions from a Smart Office Collaboration Client or a web browser. Guests only need a web link to join.



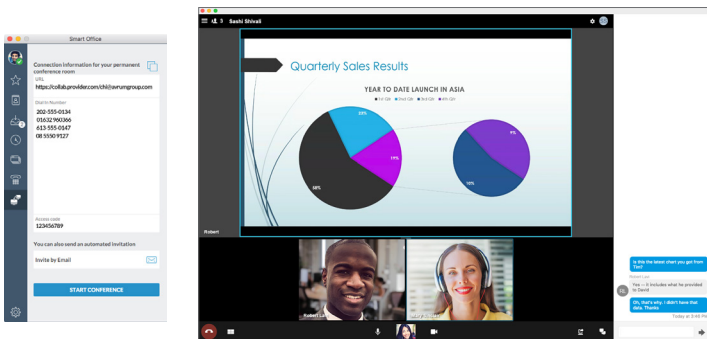
**A MeetMe Moderator Can View Participants**

As with audio conferencing, users get their own collaboration room that is always ready for action. Web-based access assures that road warriors and guests are never excluded. Robust moderator controls can silence a mysterious barking dog or lock a conference to preclude unexpected guests.

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## Benefits

- Support for all types of conferences
- Integrated audio, video and screen share
- Similar experience across phone, desktop and mobile



**Easy Web Access to Robust Collaboration**